

**DRAFT MINUTES
ARROWHEAD IMPROVEMENTS ASSOCIATION
SPECIAL BOARD MEETING
MONDAY, APRIL 23, 2018
ARROWHEAD FIRE DEPARTMENT**

CALL TO ORDER, DETERMINATION OF QUORUM:

President Kim Norwood called the Special Board Meeting to order at 10:10 AM. The following board members were present: Kim Norwood, President; Dick Bloss, Vice President; Dale Breckenridge, Treasurer; Bridget Isle, Secretary; Jim Matteson, Member; Patty Greeves, Member; and via conference call: Becky Stilley, Member. Also present was Jacob With, our Board Legal Advisor from The Law of the Rockies.

A quorum was established.

President Norwood explained to the attending residents why there had been a need to change the date for this Special Meeting from the originally posted date of April 18, 2018. There would have been several board members unable to attend were the date not changed. With the change to April 23rd, we were able to have all seven members participate (six present and one via conference call).

Audience included four (4) Arrowhead property owners.

The following two items were added to the agenda by board members:

1. Update on Arrowhead Forms; and
2. Arrowhead Water Truck.

The purpose of this Arrowhead Special Board Meeting was for discussing the following priority issues:

(1) Review relocation issues on the proposed Forest Refuse Site – Kim and Jim

Don Koeltzow was asked to attend as he had recently expressed concerns regarding the new location of the Arrowhead Forest Refuse Site. The Association plans to send two employees to the class required to train and certify them to handle the yearly Arrowhead winter-controlled burn.

Jim Matteson addressed the need to have an engineering firm prepare road plans for access to the new area, one of the requirements by Gunnison County in the permitting process. Jacob With has placed a call to an engineering firm which his office has used before in similar road construction projects. Jacob will advise us as soon as he receives a response. The board wants to do all it possibly can to expedite the opening of the new forest refuse site. If possible, we would like it to be completed and available for use during at least a portion of our summer months. Additionally, the board addressed the work required to remediate the old forest refuse site (leased for many years from Leland Cox), back to it's original state, in accordance with our agreement. The board will complete this project and meet the codes and requirements of both Gunnison County and the U.S. Forest Service. To this end, Jim Matteson

has invited a representative from the Colorado State Forest Service, Mike Tarantino, to attend our May Regular meeting to provide property owners with a brief update and answer questions.

(2) Review status of Arrowhead Insurance Policy – Patty and Dick

Patty and Dick reported on their meeting with insurance agent Jamie Lewis, held recently at the office of The Law of the Rockies with Jacob With in attendance. Patty will be the BOD representative addressing the structures clauses in our policy. Dick will handle all Equipment clauses. Together they reported on the need and the work ahead clarifying the details and ensuring technical compliance within the job descriptions of each of our Arrowhead employees. This will better protect both employees and the Arrowhead Association. Jacob has carefully reviewed each of our Arrowhead Release of Liability forms. This review is a legal shepherding to ensure each form is technically correct for the program covered.

(3) Update on Arrowhead Forms – Patty

Patty passed out copies of the final draft of several Arrowhead Forms. These forms were: AH Release and Waiver of Liability for Requested Service Activities; AH Outdoor Fire Permit; AH Volunteer Release and Waiver of Liability; and, AH Noxious Weeds Eradication Program Waiver. These forms have been reviewed by our legal team from the Law of the Rockies and upon review by the board members, there will be a vote to establish the updated forms as the currently applicable Arrowhead Forms. After approval, these new forms will be posted on our website and available to the community. Patrol will be issued the new form to use in their daily duties at that time.

(4) Arrowhead Water Truck - Jim

Jim reviewed the current status of our Arrowhead Water truck. Will Hobbs, Arrowhead Heavy Equipment operator was asked to be present to answer questions regarding the condition and address the specific problems of this truck. The Water Truck is old and in extremely poor condition requiring repairs which will cost thousands of dollars. This truck is a 1988 model purchased second-hand by our Association in 2005. Over the 13 years since, a significant amount of money has been spent by previous boards to keep it operable. Presently there are significant safety risks to those who operate it and to the community. Jim will be searching for a reasonably priced replacement Water Truck for the Association to purchase. Our goal is to find a replacement truck to purchase for under \$50,000.00. The Association has funds set aside in the Reserve Study for the purchase.

ADJOURNMENT: Jim Matteson moved to adjourn the Special Meeting. Patty Greeves seconded the motion and the meeting was unanimously adjourned at 11:45 AM.

Upon the adjournment of our Special Board Meeting, President Norwood determined the need for an Executive Session. Executive Session was called to order at 11:48 AM.

EXECUTIVE SESSION: Covering issues involving personnel, delinquencies/collections, legal disputes with owners and legal advice from counsel under CCIOA (C.R.S. Section 38-33.3-308(4) (a), (b), (e) and (f).

Present for this session were the Arrowhead Board Members present for the Special Meeting as well as Jacob With, Legal Counsel of the Law of the Rockies.

ADJOURNMENT: A move to adjourn was made by Dale Breckenridge and seconded by Dick Bloss. All approved and the session was adjourned at 1:50 PM.

Bridget Isle/AIA Secretary 4/28/18